

# FACULTY OF MANAGEMENT – THE LEON RECANATI GRADUATE SCHOOL OF BUSINESS ADMINISTRATION

<http://recanati.tau.ac.il>

## 1221 Management<sup>1</sup>

The objective of the Department of Undergraduate Management Studies of the Faculty of Management is to provide students with the academic knowledge and tools to analyze and solve management problems. Graduates are well prepared to hold responsible management positions in the public and private sectors of the economy and to continue their studies to higher academic degrees in management.

The Faculty of Management offers double-major B.A. programs of management together with a second program of study from another faculty at Tel Aviv University. Popular current choices for the second program are economics, psychology, and mathematics.

A possibility is also offered of taking an undergraduate program of studies at the Buchmann Faculty of Law together with an undergraduate program of studies in management. Graduates of this program receive an LL.B. degree from the Faculty of Law and a diploma for the additional undergraduate program in management. The diploma in management studies is granted only after receipt of the LL.B degree.

A program combining accounting-management studies with economics is yet another option. Graduates of this program are exempt from the intermediate and some of the final exams of the Israeli Certified Public Accountants (CPA) Council.

The program requires six semesters of study, which must be completed within a maximum of four years. Classes are offered throughout the day.

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1 Management and Accounting as a double major are not allowed in combination with General and Interdisciplinary Studies (0662), Women and Gender Studies Program (0608) or the Multidisciplinary Program in Arts (0861).

## **1211 Accounting<sup>1</sup>**

The aim of the Department of Accounting is to train students for accounting and auditing positions in the Israeli economy. Training provides students with a solid grounding in the discipline and practical knowledge of professional tools in five principal areas: accounting, auditing, management sciences, law, and taxation.

### ***B.A. Program***

This is a double-major program. The student must choose accounting and a major from any other program. The student must also meet the admission requirements of the second program.

The program requires at least six semesters of study. The maximum time allowed for completing the program is four years. Graduates of the Department of Accounting will be exempted from the intermediate examinations and some of the final examinations of the Israeli Accountants Council.

### ***Continuing Studies Program (one year)***

Graduates of the Department of Accounting may apply to its two-semester Continuing Studies Program. The program integrates previous studies as well as encourages a deeper study of a chosen area of specialization. Students in this program are required to pay special fees.

Following a decision of the Israeli Accountants Council, students completing the Continuing Studies Program are exempt from all the Council's examinations, with the exception of the final examinations B in financial accounting and auditing.

### ***Program for those holding a B.A. Degree***

Graduates of this program will be awarded a post-degree certificate, which will entitle them to the exemptions granted by the Israeli Accountants Council to graduates of the three-year program.

The program requires at least four semesters of study. Students in this program may take, if they wish, courses

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from the Continuing Studies Program, thereby gaining exemption from the Israeli Accountants Council examinations, as detailed above.

A possibility is also offered of taking an undergraduate program of studies at the Buchmann Faculty of Law together with an undergraduate program of studies in Accounting. Graduates of this program receive an LL.B degree from the Faculty of Law and a diploma for the additional undergraduate program in accounting. The diploma in accounting studies is granted only after receipt of the LL.B. degree.

### ***Renewal of Studies***

Students wishing to renew their studies after termination for academic or other reasons are required to submit a written application to the department presenting their reasons. The department has the right to reverse an admission decision if the student applies directly to the Registration and Admissions Center.

### ***Exemption Examinations in Bookkeeping***

A candidate accepted by the Department of Accounting must pass an exemption examination in bookkeeping and commercial calculations. This is a prerequisite for the course in "Principles of Accounting." This examination is given by the Department of Accounting three times a year, at the end of each semester. A list of the subjects required for the exemption examination, including the relevant reading list, is obtainable from the Secretariat of the Department of Accounting. The Department of Accounting gives advance notice of the exemption examination dates.

If a sufficient number of candidates register, a preparatory course in bookkeeping will be given to prepare candidates for the exemption examination. The preparatory course will be given within the framework of the Faculty of Management's Top Executive Program TEC-LAHAV, which will announce all relevant details.

### ***Registration and Admission for Management and Accounting Candidates***

All candidates, including those wishing to change or add programs of study, must undergo the formal registration procedures (on the usual registration dates). Those candidates wishing to register for the first semester of the 2010/11 academic year must also take the Psychometric Examination no later than

March/April 2010 (or by July 2010 in French or Spanish) and their matriculation examinations no later than January 2010.

### ***Basic Requirements (1211, 1221)***

All candidates require a valid psychometric grade of at least 620, though this does not guarantee acceptance into the programs, which is dependent upon demand.

All candidates are required to have taken at least the 4-unit mathematics<sup>1</sup> matriculation examination (out of a maximum of 5 units). Candidates applying on the basis of partial previous studies who do not meet this requirement but who have taken courses in mathematics as part of their post-high school previous studies may submit a special request to the admissions committee. Such candidates should submit transcripts showing grades for the courses they have taken.

Candidates who meet these basic requirements will be further considered on the basis of one or more of the following criteria:

- Psychometric scores
- High school matriculation grade point average.
- Grade point average of the academic preparatory course.

### ***Candidates with Partial Academic Credentials***

Candidates with partial academic credentials require a grade point average of at least 85 in studies from a recognized institution of higher education, calculated on the basis of all studies (which must be at least 30 semester hours in scope) and a psychometric score of at least 650 for Management (1221), and Accounting (1211).

### ***Candidates with Full Academic Credentials***

Candidates holding a Master degree from a recognized institution of higher Education in Israel or abroad must check with the Registration office if psychometric is needed.

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1 Applicants with Advanced Placement (AP) course units in mathematics, whose registration is based on a U.S. High School Diploma and SAT scores (1270 at least, only verbal and math sections), but do not attend the “Mechina,” are required to contact the registration office in order to verify their eligibility to apply to management.

## **Management (1221)**

**A candidate holding a Bachelor's degree** from a recognized institution of higher education in Israel or abroad is required to have obtained a grade point average of at least 85 and to have obtained a psychometric score of at least 650.

**A candidate holding a Master's degree** from a recognized institution of higher education in Israel or abroad should apply to the Secretariat of the Department of Undergraduate Management Studies prior to registering to examine the possibility of registering for a Master's degree at the Faculty.

## **Accounting (1211)**

**Candidates with the following credentials may apply for the program in Accounting of the double-major B.A.**

- Holders of an M.B.A. from a recognized university in Israel.
- Holders of a Master's degree with a grade of at least 80 in a relevant discipline (economics, law, engineering, the exact sciences, management).
- Holders of a Master's degree with a grade of at least 85 in a relevant discipline other than those listed above.
- Holders of a Bachelor's degree with a grade of at least 83 in a relevant discipline (economics, law, engineering, the exact sciences, management) and a psychometric score of 620.
- Holders of a Bachelor's degree with a grade of at least 88 in a relevant discipline other than those listed above and a psychometric score of 620.

### ***For all candidates to: 1211, 1221***

Candidates with full or partial academic education are required to provide records of their studies no later than 16.8.2010, if they wish to study in the first semester, and upon registration for the second semester. (Under no circumstances will the Admissions Committee consider applications from candidates submitting grades after these dates).

The last dates for completing the admissions requirements and submitting all the necessary documents are as follows:

<b>Type of Confirmation</b>	<b>Semester 1</b>
Registration dates	Jan.-Feb. 2010
Last date for Psychometric test <sup>1</sup>	March/April 2010
High School Matriculation Certificate: entitlement + repeat examinations to improve grades	2.5.2010
Record of Studies (for those with full or partial academic education)	16.8.2010
Preparatory year (mechina) program grades: new immigrants	29.7.2010
Preparatory year (mechina) program grades: Israelis	29.7.2010
University degrees or partial academic certificates	16.8.2010

There is no registration in the spring semester.

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1 "Mechinat Olim" students may take the Psychometric Exam in July 2010.